

UNITE HERE LOCAL 23

Fort Benning & Camp Merrill COVID-19 SAFETY CHECK LIST, based on the model in Building 3500

What management should do, provide & enforce throughout the day

- ✓ Make sure all workers do regular **handwashing** throughout the day.
- ✓ Make sure all workers follow 6 feet **social distancing**. Show 6 foot by putting up tape marks in workspaces including outside.
- ✓ Use **Personal Protective Equipment (PPE)**
 - ⇒ Announce regularly that workers can get masks and gloves and where they can locate them.
 - ⇒ Enforce wearing masks the proper way: not under chin, not under nose, cover above nose.
 - ⇒ Enforce wearing Gloves and change gloves
 - ⇒ **Train and explain** about hand washing and glove changing especially when changing trash.
- ✓ Always provide **cleaning supplies** when needed
- ✓ Nobody can sign in unless **temperature** is checked, if you have to stand there and wait for manager, keep track of the time waiting – DO NOT START WORK!
- ✓ **Confidential temperature taking**- make sure when managers are taking temperature that it is confidential.
- ✓ Make sure **someone is always walking around cleaning** doorhandles, cleaning surfaces, oven doors, constantly wiping down surfaces.
- ✓ **Troubleshooting with military** when they are not following safety protocols.

What military should do, provide & enforce throughout the day

- ✓ Make sure military keep **6 feet social distance and wear PPE** when they deliver or pick-up
 - ⇒ **If this is not happening, report this to your supervisor ASAP & take photos if if you can to provide proof.**

What workers should do every day!

- ✓ Wear your **Personal Protective Equipment** to keep yourself and others around you safe!
 - ⇒ Wear mask above the nose at all times!
 - ⇒ Wear Gloves and get trained how to change gloves safely
- ✓ Wash handed regularly
- ✓ Wear and change gloves safely,
- ✓ **Social distancing** – keep the 6 foot social distancing during work and on break (this can be hard educating some of our folks to want to do this, takes patience and relationships)
- ✓ Follow social distancing and hand washing back in own neighborhood
- ✓ **Do not come to work if not feeling** well but call management to let them know. **Call Doctor** to discuss your symptoms.